

# AGENDA

**Meeting:** Chippenham and Villages Area Board  
**Place:** Olympiad Leisure Centre, Monkton Park, Chippenham, SN15 3PA  
**Date:** Monday 11 December 2023  
**Time:** 6.30 pm

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Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Bengier, Yatton Keynell.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6:00pm - meet the Wiltshire Council Director for Highways, Cabinet Member for Highways and local councillors**

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Please direct any enquiries on this Agenda to Stuart Figini (Senior Democratic Services Officer), direct line 01225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden (Chair)  
Cllr Dr Nick Murry, Monkton (Vice-Chairman)  
Cllr Liz Alstrom, Chippenham Hardens & Central  
Cllr Nick Botterill, By Brook  
Cllr Clare Cape, Pewsham  
Cllr Adrian Foster, Chippenham Sheldon  
Cllr Howard Greenman, Kington

Cllr Peter Hutton, Cepen Park and Hunters Moon  
Cllr Kathryn Macdermid, Chippenham Hardenhuish  
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

### **Recording and Broadcasting Information**

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By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

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### **Parking**

To find car parks by area follow [this link](#).

### **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

### **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths

Area Board Delivery Officer – Louisa Young  
Democratic Services Officer – Stuart Figini

Items to be considered	Time
<b><u>Highways Matters Event</u></b>	
<b><u>Welcome and Introductions</u></b>	
<p>1     <b>Highways and Transport Matters</b></p> <p>To receive a presentation covering the following topics:</p> <ul style="list-style-type: none"> <li>• Strategic Business Plan Priorities</li> <li>• Maintenance</li> <li>• Local Transport Plan</li> <li>• Congestion</li> <li>• Public Transport</li> <li>• Air Quality</li> </ul>	<b>6:35pm</b>
<p>2     <b>Question and Answer Session</b></p> <p>An opportunity to ask any highways questions.</p>	<b>6:55pm</b>
<p>3     <b>Session Summary and Next Steps</b></p> <p>To consider the next steps arising from the presentation and subsequent discussions.</p>	<b>7:50pm</b>
<b><u>Short Interlude - Before Area Board</u></b>	
<b><u>Area Board Business Items</u></b>	
<p>4     <b>Apologies</b></p> <p>To receive any apologies for absence.</p>	<b>8:00pm</b>
<p>5     <b>Minutes</b> (<i>Pages 1 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 25 September 2023.</p>	
<p>6     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7     <b>Chairman's Announcements</b> (<i>Pages 9 - 56</i>)</p> <p>To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> <li>• Cost of Living Update</li> </ul>	

- Independent Visitor Scheme Update
- Police and Crime Commissioner Annual Report

8 **Information Items** (Pages 57 - 84)

To note the following information items:

- Archaeology Service Annual Newsletter
- Healthwatch Wiltshire
- BSW Together (Integrated Care Board)
- Community First
- Wiltshire AGE UK
- Wiltshire FACT Programme

9 **Outside Body Appointment**

A request has been received for a Member of the Area Board to be appointed as a representative on Chippenham Pride.

The Area Board are asked to consider this request and make an appointment as necessary.

10 **Area Board Funding** (Pages 85 - 90)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets if all grants are agreed:**

Community Area Grant	Older & Vulnerable	Young People
£7,068.02	-£43.08	£11,055.88

**Community Area Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1310</a>	Chippenham Pride CIC – advertising events. Total project cost £10,000	£5,000
<a href="#">ABG1391</a>	Yatton Keynell Recreation Association - Solar PV and storage for Yatton Keynell Village Hall to improve resilience and reduce emissions. Total project cost £15,000	£5,000
<a href="#">ABG1447</a>	Chippenham Men’s Shed – Rotavator and strimmer for Chippenham Men’s	£478.98

	Shed allotment. Total project cost £478.98	
<a href="#">ABG1427</a>	Ivy Wildlife Garden – Ivy Wildlife Garden repairs and improvement. Total project cost £500	£500.00
<a href="#">ABG1439</a>	Chippenham Uniform Exchange – Equipment for new premises. Total project cost £713.29	£500.00
<a href="#">ABG1461</a>	Chippenham Sports Club – Facilities heating provision and public walkway and drive lighting for public safety. Total project cost £7,800	£3,900.00

#### Older and Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1371</a>	Sheldon Road Methodist Church – Community Meals. Total project cost £3,996	£500.00
<a href="#">ABG1401</a>	Doorway Wiltshire – Football project. Total project cost £3,491	£1,745.50
<a href="#">ABG1441</a>	Chippenham Rugby Football Club – Chippenham RFC mixed ability team Cavaliers. Total project cost £10,500	£5,000.00

#### Young People Grants:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1383</a>	Art Bytes managed by Dot Art Services – Art Bytes championing creativity in Chippenham. Total project cost £39,500	£936.00
<a href="#">ABG1385</a>	Sheldon Road Methodist Church – Heals and Sheldon Road Methodist Church summer and autumn youth programme. Total project cost £4,627	£2,313.00
<a href="#">ABG1395</a>	Chippenham Sports Partnership – Chippenham Olympic and Paralympic Legacy Games. Total project cost £5,000	£2,500.00

#### Delegated Funding

There have been two grants awarded under delegated powers since

the last meeting, detailed below:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1411</a>	Chippenham Men's Shed – A planer Thicknesser for the new workshop. Total project cost £1,790	£895.00
<a href="#">ABG1355</a>	Heritage Trail Project - Heritage Trail Walking Leaflets. Total project cost £3,325	£415.60

Further information on the Area Board Grant system can be found [here](#).

11 **Local Highways and Footways Improvement Group (LHFIG)**  
(Pages 91 - 122)

To consider the report and recommendations arising from the last meeting of the Local Highways and Footways Improvement Group on 6 July 2023.

12 **Future Meeting Dates**

Future Meeting Dates (6.30-8.30pm):

- 11 March 2024
- 10 June 2024
- 2 September 2024

For information on applying for a grant or grant application deadlines for these meetings, contact the Area Board Delivery Officer, [louisa.young@wiltshire.gov.uk](mailto:louisa.young@wiltshire.gov.uk)

**Close - 8:30pm**